

WELCOME

TO



St. Pius Preschool Statement of Program Plan

St. Pius Preschool will provide a developmentally appropriate curriculum.

Curriculum Goals:

1. Experiences are provided that meet children's needs and stimulate learning in all developmental areas - physical, social, emotional and intellectual.
2. Each child is viewed as a unique person with an individual pattern and timing of growth and development. The curriculum and adult's interaction is responsive to individual differences in ability and interests. Different levels of ability, development and learning styles are expected, accepted and used to design appropriate activities.
3. Interactions and activities are designed to develop children's self-esteem and positive feelings toward learning.

Withdrawal Policy:

To withdraw a child from St. Pius Preschool, the parent must inform the Director with written notice of intent.

The final tuition payment (May) will be refunded if the account is current. However, if the child attends any days within the current month, tuition must be paid for that month in full and will not be refunded.

All children are accepted on a provisional basis. If the child does not adapt or the teacher feels the child is not ready, the parent will be notified, and a teacher / parent meeting will follow. After the meeting the child will be dismissed from the school. A refund will be given for any unused paid days.

Teaching Strategies:

1. Teachers prepare the environment for children to learn through active exploration and interactions with adults, other children and materials.
2. Children are expected to be physically and mentally active. Children choose from activities the teacher has set up or the children spontaneously initiate.
3. Children work individually or in small, informal groups most of the time.
4. Children are provided concrete learning activities with materials relevant to their own life experience.
5. Teachers move among groups and individuals to facilitate children's involvement with materials and activities by asking questions, or adding more complex materials or ideas to a situation.
6. Teachers accept that there is often more than one right answer. Teachers recognize that children learn from self-directed problem solving and experimentation.

Facilities and Staff:

St. Pius Preschool is a licensed facility under the rules and regulation of the Michigan Department of Consumer and Industry Services. We are fully insured, including liability and accident insurance. St. Pius Preschool employs only qualified personnel on its staff. They must meet Social Services requirements as well as the Archdiocese of Detroit personnel requirements. The staff is trained in CPR and First Aid.

Administration:

The Pastor and Principal of St. Pius School administer the policy of the preschool. The teachers of the preschool direct the program and implement the policy. If there are any concerns that need to be expressed, please contact the preschool director, Mrs. Shook, and she will notify Mr. Reece, the principal. If necessary, the Pastor will be notified. As required by Michigan State Law, we must report suspicion of any child neglect or child abuse to the proper authorities.

Enrollment:

Morning or afternoon sessions are available. Sessions are held from 8:30 – 11:00 or 12:00 – 2:30. Three year olds attend two days per week and four year olds attend three days per week.

Children entering St. Pius Preschool may be 3, 4, or 5 years of age. However, all 3 year olds must be 3 years of age by December 1 to be eligible.

Children must be toilet trained to be eligible for enrollment.

Discipline Policy:

One of our main goals at St. Pius Preschool is to teach our children how to love the Lord and love our neighbor. With love is taught respect for themselves and for others. We will set reasonable limits and enforce them. We will use positive methods of discipline which will encourage self-control, and help to build self-esteem. We will model good behavior and manners.

Acceptable methods of discipline include:

1. Children will always be praised for good behavior.
2. Children will be encouraged to work problems out amongst themselves.
3. The teachers will help the children express their feelings, and give suggestions of what might be the appropriate thing to say to their friends.
4. The teachers will focus on what the child may do, not what they cannot do.
5. The teachers will be consistent.
6. If a repeated problem occurs the child will be directed away from the group to think over the behavior which is off limits.
7. The teacher will stress the inappropriateness of a bad choice or behavior.
8. The teachers will be attentive and ready to intervene when necessary.

Birthday Celebrations:

Recognizing the importance of a young child's birthday, we will be happy to help your child celebrate his / her special day at school. Your child's birthday will be scheduled on the snack calendar. Summer birthdays will be celebrated at the end of the school year.

Snacks:

Parents will be asked to assist in providing snacks that are nutritious. A calendar will be provided.

Visitation:

Parents are encouraged to visit St. Pius Preschool however, during the first month we ask that the parents stay only the first day. We want the child to get used to the class and the teacher. After the first month, parents are encouraged to visit anytime. All visitors must sign in.

Parent Participation:

We encourage parent involvement and welcome parent participation. Please feel free to volunteer to help with special days, holiday celebrations, or lending a hand with a special project. Please feel free to share your hobbies, musical talents, professions, or skills when possible.

Health Requirements:

All children who enter St. Pius Preschool must meet the following health requirements:

- A. Green Health Appraisal form must be completed and returned no later than the first day of school.
- B. A white Child Information / emergency card must be completed and returned upon registration.

Sick Policy:

General health habits and care are an integral part of the daily program along with stress on common safety rules and habits. In case of illness it is better that the child remain at home rather than expose the other children and to do possible harm to himself / herself.

When your child is absent the parent must call the school and report to the office the reason for the absence. The phone number is (734)284-6500.

Tuition and Fees Policy:

Tuition is to be paid the first week in every month beginning in September and ending in May. A late fee of \$10.00 is charged if you must be notified of late payment.

All tuition must be paid by check or money order to St. Pius School. Tuition must be paid whether or not the child attends classes.

There will be a \$30.00 non-refundable registration fee, a \$50.00 Arts & Supply fee, and \$50.00 fundraising fee. The fundraising fee may be split up. Half of it due at the time of registration (\$25.00), and half due in January (\$25.00).

Arrival and Dismissals:

The doors of the classroom will be unlocked 10 minutes prior to each session. It is important that your child be on time in order to receive maximum benefits from our preschool program.

Upon arrival, parents MUST accompany their child to the classroom and sign their child in. Under no circumstances will a child be allowed to leave the school unaccompanied by a parent. If someone other than yourself or your regular car pool will be picking up your child, please phone the school (in case of emergency) or give the teacher a note. Identification will be required.

Late arrival for picking up your child will result in a fee of \$5.00 per quarter hour.

School Closing Policy:

When St. Pius School, or Southgate Public Schools are closed due to inclement weather, St. Pius Preschool will also be closed. Classes will not be rescheduled. We will be following the St. Pius Calendar for vacations.

School Dress:

Children should wear comfortable, washable, clothes according to the season. Boots and all types of winter apparel should be large enough that they are easy for the child to slip on and off. If the child wears shoe boots to school, he / she must bring in another pair of shoes to wear in the classroom. Please remember everything that is brought to school must be labeled with the child's name.

Fieldtrips:

Various field trips will be scheduled for each class during the school year. The four-year-olds will attend field trips once a month, the three-year-olds will attend every other month. Field trips will be planned to meet different age groups' needs. Parents are required to accompany their child on these special days. Parents must give written permission for their child to attend the field trip. Fees are the responsibility of the parent.